

# BigCommerce user manual - Add/ Search datasheet tag and bulk revise store category

??ID?: 477 | ??: ??? | ????: Wed, Aug 15, 2018 11:17 AM

BigCommerce user manual -

Add/ Search datasheet tag and

bulk revise store category

Add/ Search datasheet tag and bulk revise store category

Operation Instruction-Alicialiving

How to clone existing listings from eBay sites to BC?

**1** Finish selecting SKUs & then click PowerClone

**2**

**3**

Ref	Row ID	Action	Status	Channel	Site	Title	SKU	Price	Qty	Stk	Post.D	Pro.	Tem.	Sch.
1	11594572	[Icons]	✓	ebay	US	Turquoise Stone Oval 22x16 mm Flat Cabochon 116.5 Carat 9 Pieces A Fmt:BIN Dur:GTC Curr:USD Item #:382526037485 P.SKU:-	382526037485	30.00	1	-	0	-	-	-
2	11594575	[Icons]	✓	ebay	US	Large Gobi Desert Agate Freeform Raw Stone 718 gram 110x85x53 mm Fmt:BIN Dur:GTC Curr:USD Item #:382526037034 P.SKU:-	382526037034	40.00	1	-	0	-	-	-
3	11594571	[Icons]	✓	ebay	US	Turquoise Stone Round 35x35, 34x34 mm Flat Cabochon 105.5 Carat (1, 1 Pieces) Fmt:BIN Dur:GTC Curr:USD Item #:142879801501 P.SKU:-	142879801501	27.00	1	-	0	-	-	-
4	11594570	[Icons]	✓	ebay	US	Turquoise Stone Oval 22x16 mm Flat Cabochon 133.5 Carat 12 Pieces Fmt:BIN Dur:GTC Curr:USD Item #:382526036624 P.SKU:-	382526036624	33.00	1	-	0	-	-	-
5	11594569	[Icons]	✓	ebay	US	Turquoise Stone Flat Free Form Cabochon 92.5 Carat 4 Pcs Fmt:BIN Dur:GTC Curr:USD Item #:382526036506 P.SKU:-	382526036506	14.00	1	-	0	-	-	-

5 Records < Prev 1 Next >

Bulk Action Scope: Selected Items

Buttons: Edit, Export, Bulk SYNC, Bulk O.S, Bulk R.S, End Item, Delete, PowerClone, Transform, VERIFY, LIST, Schedule, Promoted Listing

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Select "Clone to BigCommerce" & related account, pick the template required for the listings

After that Choose "Datasheet Tag" at "Add Edit Field", type the tag name you prefer for easy operation for later parts, suggest using Categories Name as tag

**PowerClone Options**

PowerClone Type: **Clone to BigCommerce**

\*Account: **H21 (BIGC)**

\*Listing Template: **Yes** Plain Text

Datasheet Tag: **Operation-Demo**

Add Edit Field: **Datasheet Tag**

\*Up to 200 datasheet tags can be added

\*Listing Translation is possible by function currently supports only English active listings. The translation

\*Mandatory field cannot be empty

\*Please click the "OK" icon in the at "Empty" should be applied to

**OK** **Cancel**

**SoldEasy** Listing ShipEasy Inventory Tools Channel

Hi islandwest, Thanks for your subscriptions. We'd like to remind you that some of ebay account's security token will be **EXPIRED**. A security token uniquely identifies an ebay member who is using SoldEasy. Affected ebay accounts: **Textbooks (Expt: 2015-09-16)**. So, please [click here](#) to update ebay token ASAP! Any question, contact us. (Hotline: 852-3996 8866)

**Go To Datasheet**

**Summary**

**Datasheet** **41** **\$ 127** **4** **4** **6,214** **407**

**New Listings**

Time Period	Count
Last 24 hours	4
Yesterday	4
Same day last month	0
MonthToDate	104
Same period last month	0
Last 30 days	122
Prior 30 days	35
Total listings	597

**Sales (USD)**

Time Period	Sales (USD)
Last 24 hours	\$127
Yesterday	\$289
Same day last month	\$132
MonthToDate	\$2,805

**New listings Yesterday** 4 listings **↑ 100%** (2018/04/26)

**New listings in This month** 104 listings **↑ 100%** (2018/04/01 - 04/26)

**Sales Yesterday** \$289 **↑ 119%** (2018/04/26)

**Sales in This month** \$2,805 **↓ 2%** (2018/04/01 - 04/26)

**New Listing compare Last 30 days to Prior 30 days ( 02/24 - 04/26 at 9:00pm )**

**Sale Amount compare Last 30 days to Prior 30 days ( 02/24 - 04/26 at 9:00pm )**

How to allocate SKU to BC's category in bulk action?

**SoldEasy** Listing ShipEasy Inventory Tools Channel

Channel Account: H21

148 Records

Ref	Row ID	Action	Status	Channel	Site	Title	SKU	Price	Qty	Stk	PostD	Pro.	Tem.	Sch.
1	11596247		✓	H21		Turquoise Stone Flat Free Form Cabochon 92.5 Carat 4 Pcs	382526036506	14.00	1	-	0	-	Plain Text	-
2	11596246		✓	H21		Turquoise Stone Oval 22x16 mm Flat Cabochon 133.5 Carat 12 Pieces	382526036624	33.00	1	-	0	-	Plain Text	-
3	11596245		✓	H21		Turquoise Stone Round 35x35, 34x34 mm Flat Cabochon 105.5 Carat (1, 1 Pieces)	142879801501	27.00	1	-	0	-	Plain Text	-
9	11572806		✓	H21		Golden Flower Beetle Mimela specularis Real Insect Specimen Education Aid	TE1-Golden Beetle	7.00	2	-	0	GF_US_BIN	Basic	-
10	11572805		✓	H21		Giant Longhorn Unicorn Beetle Allomyrina dichotoma clear Block Learning Specimen	BK3-Giant Unicorn Beetle	15.00	2	-	0	GF_US_BIN	Basic	-
11	11572804		✓	H21		Colorful Scarab Beetle Mimela splendens Real Insect Specimen Learning Aid	TE1-Colorful Scarab Beetle	7.00	2	-	0	GF_US_BIN	Basic	-
12	11572803		✓	H21		Mountain Stag Beetle Lucanus hermani in 73x40x20 mm Block Education Specimen	BK2-Mountain Stag Beetle	10.00	1	-	0	GF_US_BIN	Basic	-

By adding the tag, once you got the listings cloned to BC Account, you can easily sort those listings by the tag (e.g. Name of Categories), and do the bulk action in an easy way

Tag: Operation-Demo

Bulk Action: Edit, Export, Bulk SYNC, Bulk O.S, Bulk R.S, End Item, Delete, PowerClone, Transform, VERIFY, LIST, Schedule, Promoted Listing

**SoldEasy** Listing ShipEasy Inventory Tools Channel

Channel Account: AU

2092 Records

## Go To BC's Channel Account

Ref	Row ID	Action	Status	Channel	Site	Title	SKU	Price	PostD
1	11904256		✓	O9B		LEGO 3937 FRIENDS Olivia's Speedboat - Brand New Sealed Free Shipping	3937	39.99	0
2	11904261		✓	O9B		LEGO 70504 NINJAGO Garmatron - Brand New Sealed	70504	93.99	0
3	11904260		✓	O9B		LEGO 41001 FRIENDS Mia's Magic Tricks - Brand New Free Shipping	41001	28.99	0
4	11904259		✓	O9B		LEGO 3189 FRIENDS Heartlake Stables - Brand New Sealed (Retired)	3189	189.99	0
5	11904258		✓	O9B		LEGO 21102 CUUSOO Minecraft Micro World - Brand New Sealed Box Free shipping	21102	89.80	0
6	11904257		✓	O9B		LEGO 71000 MINIFIGURE Series 9 COMPLETE SET of 16 figures (IN STOCK) w/ tracking	71000-SET	239.99	0
7	11904256		✓	O9B		LEGO 30252 CHIMA - Crug's Swamp Jet - Brand New Sealed bag Free Shipping	30252	19.51	0
8	11904255		✓	O9B		LEGO 5001621 LEGO Star Wars Han Solo (Hoth) - Brand New Sealed Bag Free Shipping	5001621	21.47	0
9	11904254		✓	O9B		LEGO 41024 LEGO Friends Parrot's Perch - Brand New Free Shipping	41024	14.99	0
10	11904253		✓	O9B		LEGO 70136 LEGENDS OF CHIMA Banana Bash - Brand New Free Shipping	70136	31.50	0

Search: AU, O9B, Textbooks, USA

Bulk Action: Edit, Export, Bulk SYNC, Bulk O.S, Bulk R.S, End Item, Delete, PowerClone, Transform, VERIFY, LIST, Schedule, Promoted Listing

**SoldEasy** Listing ShipEasy Inventory Tools Channel

Home Listing Datasheet Datasheet without Listing

Datasheet

Create Datasheet Multi-Var Expand View: Default Listing Spy Help

Channel Account: O9B

Datasheet Maintenance

25

Ref Row ID Action Status Channel Site Title SKU Price Post.D

1	11904262	[Icons]	✓	O9B	LEGO 3937 FRIENDS Olivia's Speedboat - Brand New Sealed Free Shipping	3937	39.99	0
2	11904261	[Icons]	✓	O9B	LEGO 70504 NINJAGO Garmatron - Brand New Sealed	70504	93.99	0
3	11904260	[Icons]	✓	O9B	LEGO 41001 FRIENDS Mia's Magic Tricks - Brand New Free Shipping	41001	28.99	0
4	11904259	[Icons]	✓	O9B	LEGO 3189 FRIENDS Heartlake Stables - Brand New Sealed (Retired)	3189	189.99	0
5	11904258	[Icons]	✓	O9B	LEGO 21102 CUUSOO Minecraft Micro World - Brand New Sealed Box Free shipping	21102	89.80	0
6	11904257	[Icons]	✓	O9B	LEGO 71000 MINIFIGURE Series 9 COMPLETE SET of 16 figures (IN STOCK) w/ tracking	71000-SET	239.99	0
7	11904256	[Icons]	✓	O9B	LEGO 30252 CHIMA - Crug's Swamp Jet - Brand New Sealed bag Free Shipping	30252	19.51	0
8	11904255	[Icons]	✓	O9B	LEGO 5001621 LEGO Star Wars Han Solo (Hoth) - Brand New Sealed Bag Free Shipping	5001621	21.47	0
9	11904254	[Icons]	✓	O9B	LEGO 41024 LEGO Friends Parrot's Perch - Brand New Free Shipping	41024	14.99	0

100 Records < Prev 1 2 3 4 Next >

Search

Reset Advanced

Scope Selected Items

Edit Export Bulk SYNC Bulk O.S Bulk R.S End Item Delete PowerClone Transform VERIFY LIST Schedule Promoted Listing

**Select the SKU that would like to revise & then click "edit"**

**SoldEasy** Listing ShipEasy Inventory Tools Channel

Channel Account: O9B

25

Ref Row ID Action Status Channel Site Title SKU Price Post.D

9	11904254	[Icons]	✓	O9B	LEGO 41024 LEGO Friends Parrot's Perch - Brand New Free Shipping	41024	14.99	0
10	11904253	[Icons]	✓	O9B	LEGO 70136 LEGENDS OF CHIMA Banana Bash - Brand New Free Shipping	70136	31.50	0
11	11904252	[Icons]	✓	O9B	LEGO 9491 LEGO STAR WARS Geonosis Cannon - Brand New Free Shipping	9491	49.98	0
12	11904251	[Icons]	✓	O9B	LEGO 10521 LEGO DUPLO Baby Calf - Brand New Free Shipping	10521	28.99	0
13	11904250	[Icons]	✓	O9B	LEGO 44016 LEGO HERO FACTORY IAW Reast vs. STORMER - Brand New Free Shipping	44016	28.97	0

100 Records < Prev 1 2 3 4 Next >

Search

Reset Advanced

Scope Selected Items

Edit Export Bulk SYNC Bulk O.S Bulk R.S End Item Delete PowerClone Transform VERIFY LIST Schedule Promoted Listing

**Select the "eBay Store Category" & this area in fact is for BC category match as well**

**Bulk Edit Options**

Apply to Field

Update & SYNC

Photo Migration

Migrate Photos to SoldEasy

GTIN - Product Identifiers

Retrieve GTIN from GS1

Add required GTIN (UPC, EAN, ISBN and MPN)

Basic Settings

Title

Sub Title

Category

Product Setting

Listing Quantity

Price & Postage

Price

Domestic First Postage

International First Postage

Listing Template & Photos

Gallery Photo

Select the category that would like to place the SKUs

**Bulk Edit Options**

PRODUCT CATEGORIES ▼  
 ↳ LEGO® THEMES  
 ↳ STAR WARS™  
 ↳ NINJAGO®  
 ↳ CITY  
 ↳ DC COMICS™ SUPER HEROES  
 ↳ **FRIENDS**  
 ↳ BATMAN MOVIE  
 ↳ MARVELS™ SUPER HEROES  
 ↳ MINECRAFT™  
 ↳ BOOST!  
 ↳ CREATOR 3-IN-1  
 ↳ CREATOR EXPERT IDEAS  
 ↳ TECHNIC  
 ↳ BRICKHEADZ  
 ↳ DIMENSIONS™  
 ↳ SPEED CHAMPIONS  
 ↳ JURASSIC WORLD™  
 ↳ DC SUPER HERO GIRLS™  
 ↳ DISNEY™

Choose "Update & SYNC" for real time update in BC

**Bulk Edit Options**

Apply to Field: eBay Store Category  
 New Value: 32  
 Update & SYNC Update Cancel

## Operation Reminder:

You can also put together SKUs from Excel to the “SKU” column in system left sidebar, targeting specific SKUs for the bulk action.

## How to add Categories/ revise Categories of BC using SoldEazy?

The image shows two screenshots from the SoldEazy platform. The top screenshot is the 'Channel' settings page, where a red box highlights 'Channel Setting - Bigcommerce' and an arrow points to 'Store Category'. The bottom screenshot shows the 'Store Category' creation modal, where a red box highlights 'Create level-one category' and an arrow points to it. A large text overlay reads: 'Go To Channel>Channel Setting>Store Category' and 'Create your category & the BC site will real-time update accordingly'.

**Channel Settings Summary:**

Metric	Value
Traffic	42
Sales (USD)	\$
New Listings (Yesterday)	4 listings
New Listings (This Month)	104 listings
Sales (Yesterday)	\$289
Sales (This Month)	\$2,805

**Store Category Creation Modal:**

- Category Search: [Search]
- OUR SERVICE
  - PRODUCT CATEGORIES
  - NEW ITEM
  - HOT ITEM
  - LEGO® MINIFIGURES
  - LEGO® THEMES
- Create level-one category

Remark: Click a node to select category; Drag & drop to move category.

## Operation Reminder:

If created categories via BC, use the “Sync Back” function to let SoldEazy synchronize the changes

Currently SoldEazy supports 2-layer categories, be sure the category setting won’t exceed & using SoldEazy to maintain setting is recommended

## BC-related Reminders:

>Need to change email items in BigCommerce Back-end

>Need to revise text per included in pages (e.g. Our Service, Shipping Information, etc.); include hyperlinks settings

>Need to change credit card part for Alicialiving's own operation (>Account Settings>Account Summary> Update billing details)

>Recommend not to edit the Theme Editor part that requires technical knowledge

\*\*\*Fin\*\*\*

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??URL: <https://www.soldeazy.com/support/article.php?id=477>