

I'm using Microsoft Office Excel/ WPS Number software to open a CSV file, but there are scrambled characters in it/ long number displayed in scientific notation/ 0 before text format number got removed,what should I do?

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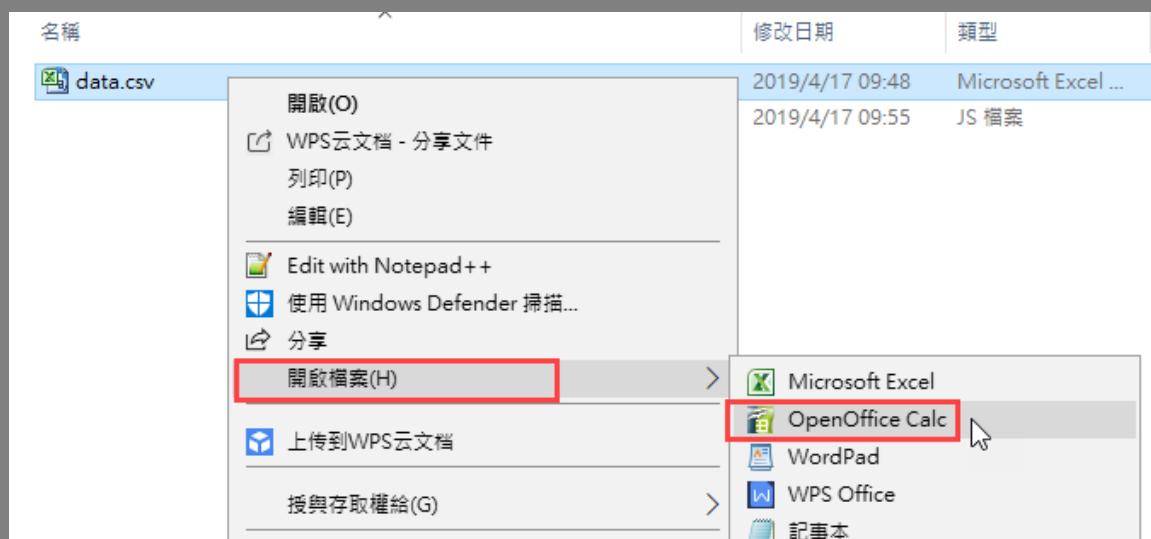
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1. Disadvantages when using Microsoft Excel

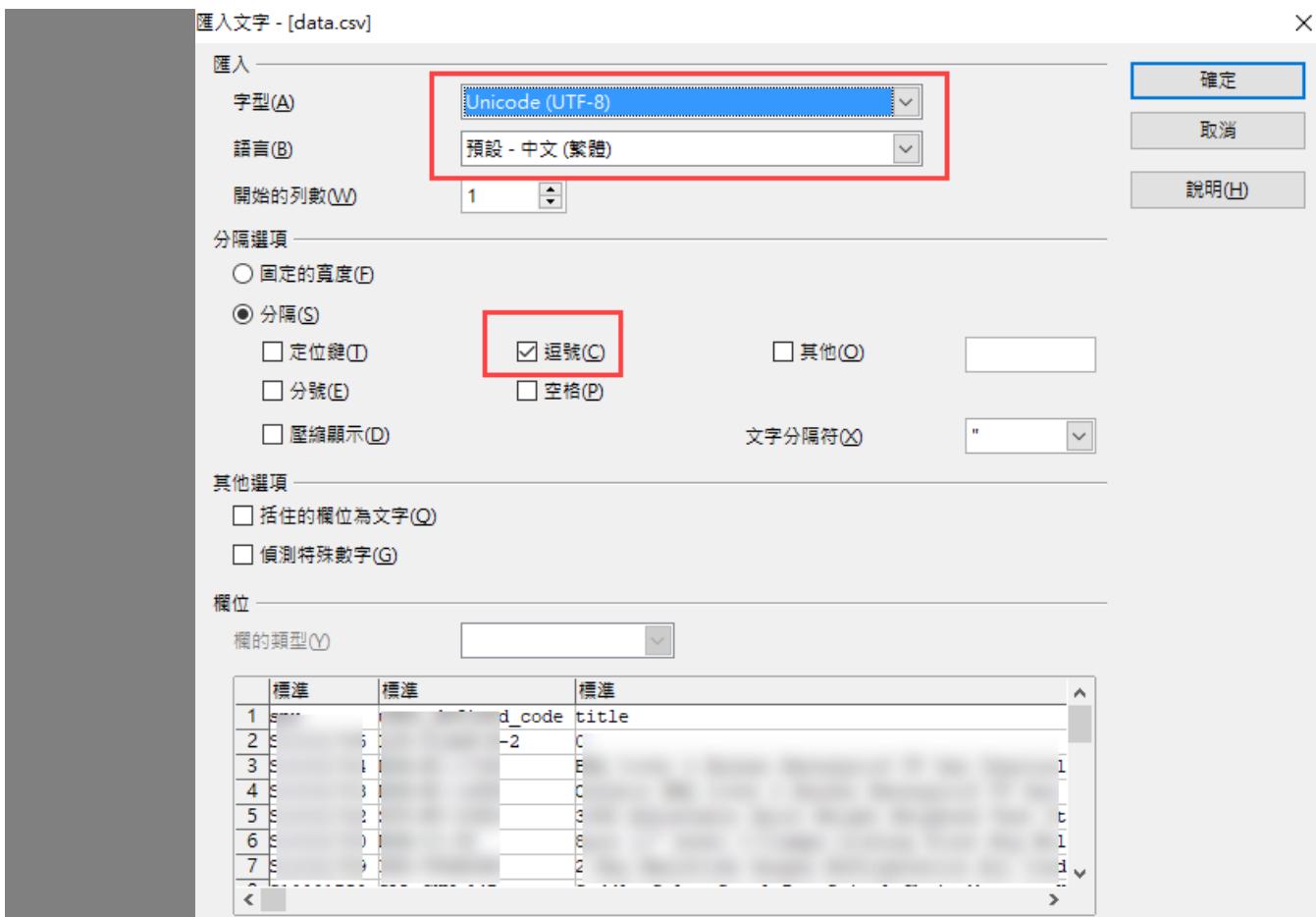
- Special characters cannot be shown correctly
eg, Germany letter ä will be scrambled in excel
- Long numbers displayed in scientific notation
eg, 623000000000 being displayed as 6.23E+12
- 0 before text format number got removed
eg, New Jersey has a zip code of 08201 Microsoft excel tends to remove the "0" in the front automatically, and makes it a useless number "8201"

2. How to open and edit csv file correctly

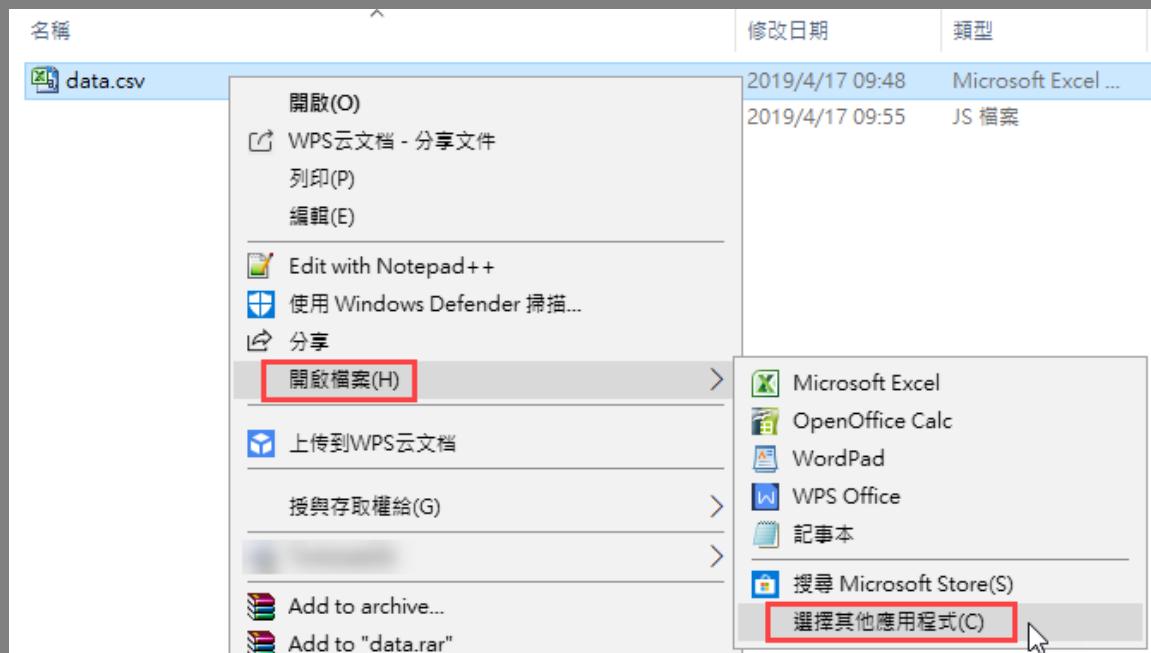
- Download and install Apache OpenOffice set/ LibreOffice set
Please go to the official website to download and install
<https://www.openoffice.org/download/>
<https://www.libreoffice.org/download/download/>
- Use OpenOffice Calc/ LibreOffice Calc to csv file
Right click on the csv file, select "open file" section, select "OpenOffice Calc"



Every time OpenOffice Calc/ LibreOffice Calc opens a csv file, it will ask how you want to process the csv file, if the csv file is downloaded from SoldEazy, please use the settings like below

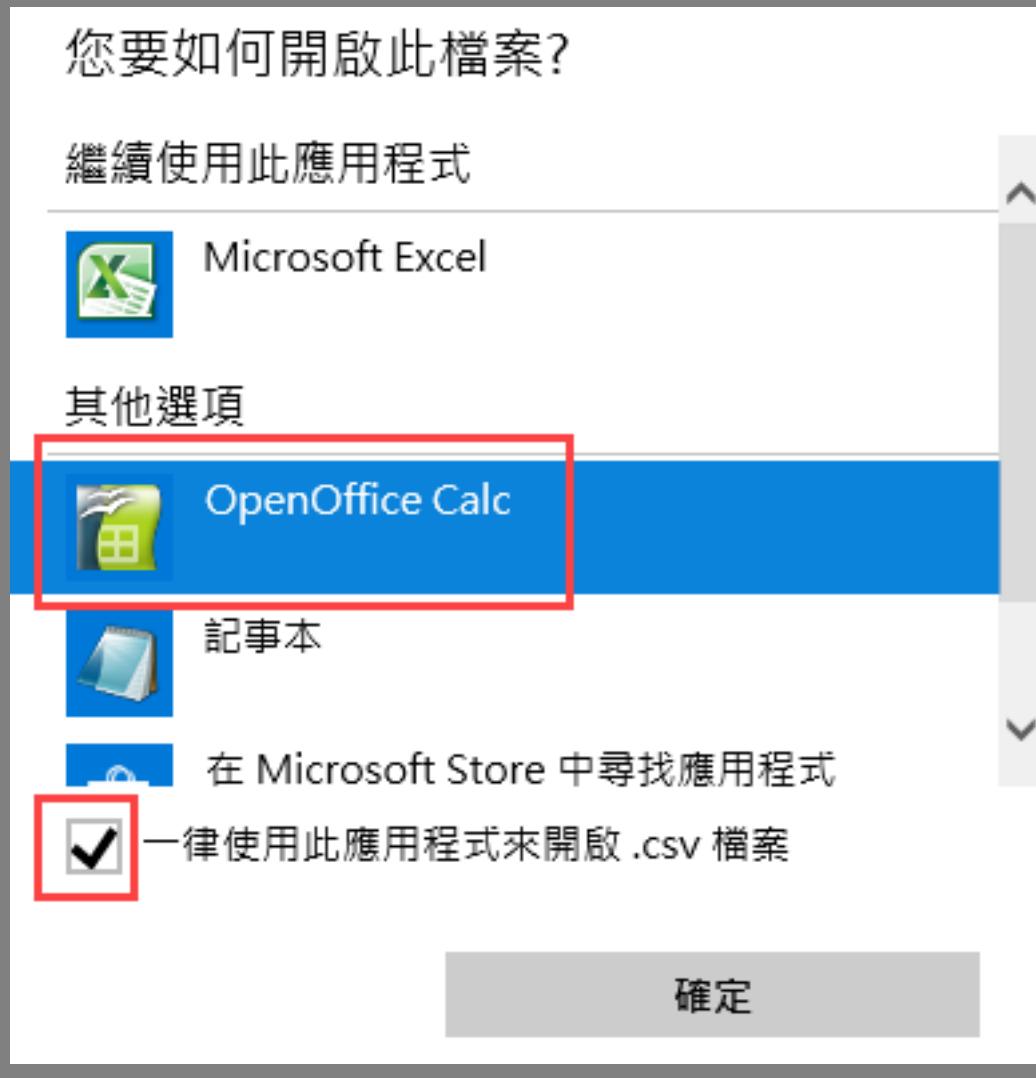


- Set OpenOffice Calc/ LibreOffice Calc as default software to open a csv file
Right click on csv file, choose "open file" section, then choose "other softwares"



Select "OpenOffice Calc" / "LibreOffice Calc" as the software used to open file and

check the "open all .csv files with this program" and confirm



Fin

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