

Link up Royal Mail account in SoldEasy

Article Number: 974 | Rating: Unrated | Last Updated: Wed, Nov 8, 2023 11:06 AM

Link up Royal Mail account in SoldEasy

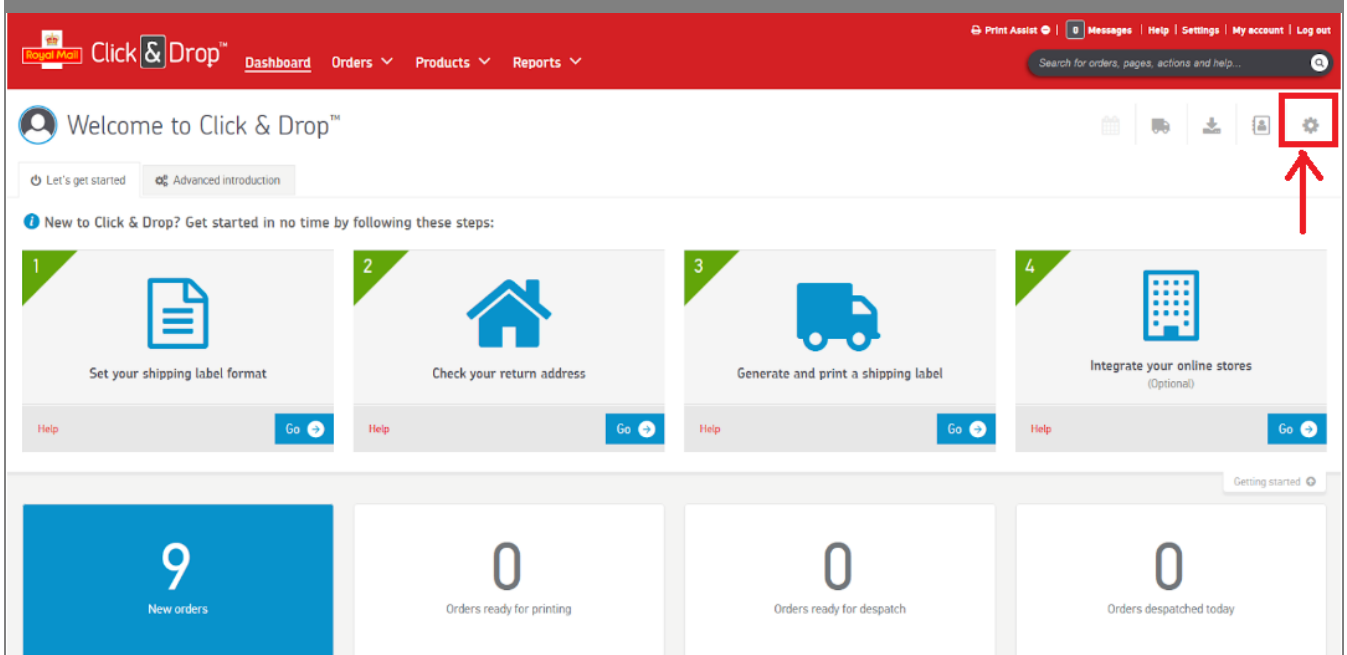
1. Generate a Click & Drop API authorisation key
2. Use API authorization key in SoldEasy

1. Generate a Click & Drop API authorization key

Go to Royal Mail's "Click & Drop" platform and log in:

<https://business.parcel.royalmail.com/>

Go to Settings



The screenshot shows the Royal Mail Click & Drop dashboard. At the top, there is a red navigation bar with links for Print Assist, Messages, Help, Settings, My account, and Log out. Below this, a grey banner says "Welcome to Click & Drop™". To the right of the welcome message, there is a row of icons: a calendar, a truck, a person, and a gear (Settings). The gear icon is highlighted with a red box and a red arrow pointing to it. Below the welcome message, there are four numbered steps for getting started: 1. Set your shipping label format, 2. Check your return address, 3. Generate and print a shipping label, and 4. Integrate your online stores (Optional). Each step has a "Go" button. At the bottom, there is a summary section with four boxes: "9 New orders", "0 Orders ready for printing", "0 Orders ready for despatch", and "0 Orders despatched today".

Go to "Integrations"

Click & Drop™ Dashboard Orders Products Reports


Print Assist 0 Messages Help Settings My account Log out

Search for orders, pages, actions and help...

Settings / Overview


Integrations

Connect and manage your online stores to allow Click & Drop to automatically import your orders for you

[Go](#)


Company address

Set up and manage your trading and return addresses

[Go](#)


User management

Set up and manage users on your Click & Drop account

[Go](#)


Trading names

Set up and manage trading names if you trade online using different business identities or brands

[Go](#)


Shipping services

See details of your shipping services and configure your favourites

[Go](#)


Label format

Choose the label and despatch note format you'd like to use for your shipping labels

[Go](#)


Shipping rules

Set up and manage shipping rules to automatically apply postage to your orders

[Go](#)

My data

Submit requests to erase customer data from your Click & Drop orders, or entirely delete your Click & Drop account

[Go](#)

Default customs information

Choose default categories, a signature image, and default package contents for your customs declaration documents

Miscellaneous

Set up and manage miscellaneous settings related to your Click & Drop account

Click "add a new integration"

Click & Drop™ Dashboard Orders Products Reports



Print Assist 0 Messages Help Settings My account Log out

Search for orders, pages, actions and help...

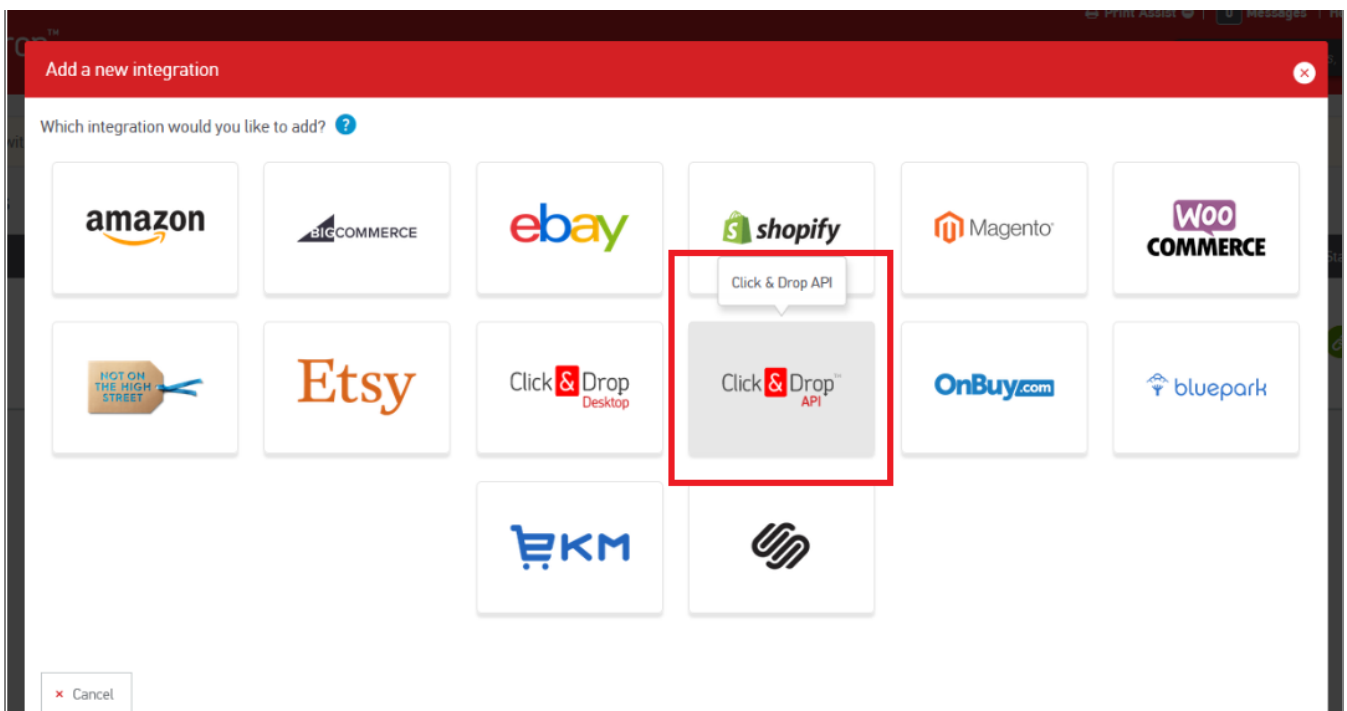
Integrate your online stores with Click & Drop by using the 'Add a new integration' button.

Settings / Integrations

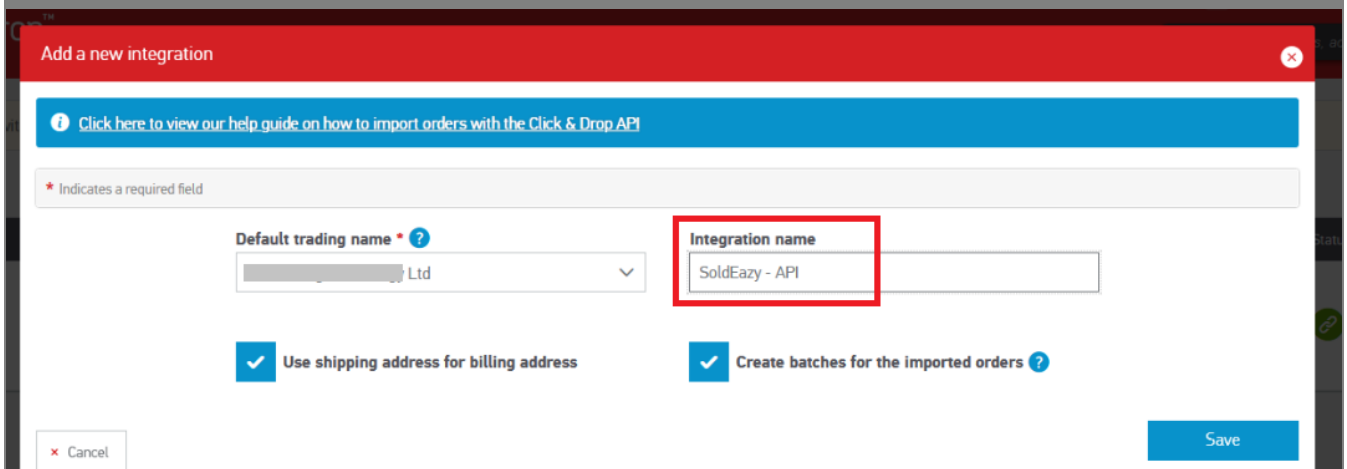
[Add a new integration](#)

Channel	Integration name	Trading name	Country	Username	Connection expires	Status
	Manual Order Entry	_____ Ltd				

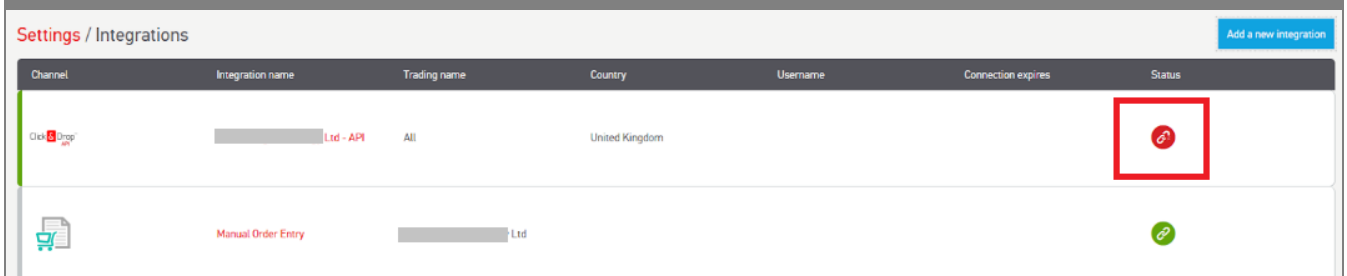
Choose "Click & Drop API"



Set up integration name and save



Go back to integration settings and click status icon on your new integration.(Red means inactive)



Update and connect your integration

Settings / Integrations Add a new integration

Click & Drop Ltd - API All United Kingdom

[Click here to view our help guide on how to import orders with the Click & Drop API](#)

* Indicates a required field

Default trading name * ? Ltd Integration name SoldEazy - API

☒ Use shipping address for billing address ☒ Create batches for the imported orders ?

Pass this auth key in the header of every API call made to Click & Drop. API requests made without authorisation will fail. For further details, visit [How to import orders with the Click & Drop API](#).

Click & Drop API authorisation key: 0464283-128-L103-033-1210150-57 e

Cancel Update and connect Delete Update

Now your integration is active and can be used in SoldEazy.

Click & Drop Dashboard Orders Products Reports Print Assist 0 Messages Help Settings My account Log out

Search for orders, pages, actions and help...

Settings / Integrations Add a new integration

Channel	Integration name	Trading name	Country	Username	Connection expires	Status
Click & Drop	Ltd - API	All	United Kingdom			✓
	Manual Order Entry	Ltd				✓










2. Use API authorization key in SoldEazy

Go to Channels > Shipping Channel

- ### CHANNELS
- Sales Channel
 - Payment Channel
 - Shipping Channel

Click < Add a Shipping Channel >, choose Royal Mail "Click & Drop"

Shipping Account Type

Input your Click & Drop account email and the API authorization key from your integration settings, save and done.

Shipping Channel [Add a Shipping Channel](#) [Help](#)


Save Back




Field Name	Field Value
Shipping Channel Type	Click & Drop
Email	
Click & Drop API authorisation key	




Save Back



Settings / Integrations



Add a new integration


 Ltd - API All United Kingdom 


 Ltd - API All United Kingdom 


 Ltd - API All United Kingdom 


 Ltd - API All United Kingdom 


 Ltd - API All United Kingdom 

[Click here to view our help guide on how to import orders with the Click & Drop API](#)

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Click & Drop API authorisation key: 0d4c0e08-1001-1000-0000-000000000000

Update and connect
Delete
Update

Update and connect
Delete
Update

Update and connect
Delete
Update

Update and connect
Delete
Update

Fin

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Posted : **Holistic Tech** - Wed, Nov 30, 2022 5:33 PM. This article has been viewed 5529 times.

Online URL: <https://www.soldeazy.com/support/article.php?id=974>